

Ms. Hahn suggested the possibility of sending out a newsletter to address issues of concern and confusion. She also wants to include the new inspection form and procedures, whereby the funeral homes are given an opportunity to voluntarily comply with the regulations before sending them to an Informal Conference Committee. Of course, preneed fraud and flagrant public safety and health issues would need to be addressed by the Informal Conference Committee. The Board agreed with this suggestion and felt that licensees would pay more attention to a letter rather than a newsletter. Ms. Hahn will prepare and obtain Mr. Peebles' and Ms. Mountcastle's approval before distribution.

EXECUTIVE SESSION: Mr. Peebles announced the Board was going into executive session to consider the Consent Orders for Maxine C. Lynch and Charles T. Colbert and asked if there were any comments beforehand. Thomas L. Garrett, Jr. made comments regarding his complaint against Charles Colbert.

On a properly seconded motion by Ms. Mountcastle, the Board moved to enter into executive session pursuant to § 2.1-344(A)(15) of the Code of Virginia to deliberate in reaching a decision in the matters of Maxine C. Lynch and Charles T. Colbert.

RECONVENE: On a properly seconded motion by Ms. Mountcastle, the Board moved that only public business matters lawfully exempted from open meeting requirements under Virginia law were discussed in the executive session and only public business matters as were identified in the motion convening the executive session were heard, discussed, or considered by the Board.

**DISCIPLINARY
ACTIONS:**

On a properly seconded motion by Mr. Vanover, the Board moved to accept the Consent Orders as recommended by the Informal Conference Committees for the following:

--Maxine C. Lynch
--Charles T. Colbert